

Trust Board Meeting Minutes – Part A

19:55 – 2nd September 2015, St James Park – Tribute Room

Trustees Present:

Laurence Overend (LO), Peter Holding (PH), Martin Weiler (MW), Elaine Davis (ED), Paul Farley (PF), Richard Clutterbuck (RC), Peter Martin (PM)

Officers Present:

Nick Hawker (NH), Steve Chudley (SC)

A/01 Apologies

Apologies were received from – Neil Le Milliere, John Kanefsky, Linden Bray, Alice Cooke, Andy Beer

A/02 Approval of Minutes from the 6th August 2015

Proposed: Paul Farley

Seconded: Peter Martin

Carried.

A/03 Actions Arising from the Previous Meeting

None

A/04 Reports from Sub-Boards & Working Groups

i. Finance & Governance

Given the short period of time that had elapsed since the previous TB meeting there had been no further output from the group.

LO asked if there was a problem within the group in terms of it being 'constitutional' since there were several people on the group who were not Trustees. Other group leads responded by saying that this was true of all the groups and that significant decisions must be deferred to the full TB.

ii. Trust Ownership & Membership

ED reported that the game against Yeovil town had been especially successful in terms of activity around Red Square, bar takings, and interest.

ED further reported that the membership secretary had been cleansing the membership database, especially in terms of matching payments received via the bank to actual members. This had reflected as a down-turn in membership numbers but not in income. The membership secretary was to be asked to write a piece around the facts of the matter. This would be distributed via the match day programme and Trust WEB site.

iii. Community

PF noted that the home game against Notts County (24th October 2015) was to be the designated 'Royal British Legion' game at which the local 'Poppy Appeal' would be launched.

PF further updated on other community activities that had been covered in previous meetings.

PF proposed that the TB should send flowers (if appropriate) as a representation of the Trusts condolences upon the passing of Catherine Fraser. An amount of £100 was made available with any residue, after the cost of flowers, to be donated to whatever cause specified (if any). **(Proposed by Paul Farley, Seconded by Richard Clutterbuck – Carried)**

Exeter City AFC Supporters Society - Trust Board Meeting 2nd September 2015

iv. PR & Communications

In the absence of Andy Beer and Alice Cooke ED updated on the Trust WEB site and newsletter. There was a meeting arranged for next week to discuss the use of MailChimp and Andy was waiting for a login to the new WEB site in order to make the changes as detailed by John Kanefsky at the previous meeting.

PM noted that comment had been made on EXEWEB that recent TB meeting minutes had not been uploaded to the Trust WEB site. NH said that this was entirely his fault and that it would be rectified at once. **Action: NH to provide AB with missing minutes.**

A/05 Any other business

i. Resolution to AGM regarding Trustee period of office

PH noted that the wording had been agreed and that he would provide it to NH. LO said that he intended to make the matter known at the Forum on the 3rd September 2015.

NH requested volunteers to help arrange the AGM – ED, PH, RC, PF and SC all said they would contribute.

ii. Board Membership Conduct Policy

John Kanefsky had completed a draft but it had not been before the Ownership & Membership Group. The document was reviewed however and changes suggested.

Action: NH to urgently re-edit the document and send out together with an e-vote around its acceptance (or not).

iii. Roger Conway – Confidential Materials

Roger Conway had been in touch with the Trust stating that he still held 'confidential' papers in relation to the Trust. Likewise he had been in touch with the Club on the same matter. The Club had arranged to collect these from Roger and would be asked to also collect the Trust documents at the same time. **Action(s): LO to ask Club to collect documents on behalf of the Trust; NH to write To Mr Conway informing him of this.**

iv. Community Shares

PH noted that in the absence of a credible business plan the Finance & Governance Group did not see how this could realistically progress until there was one. This was accepted by the TB. There was a further meeting on 14th September to discuss further.

v. Letter of Support for St Sidwells

MW declared an interest as Chair of St Sidwells Community Centre. He explained that the Centre were applying for a heritage lottery grant in respect of recording the history of St Sidwells, of which ECFC plays a significant part. They had asked for the Trust's support in their application. Proposal: To send a letter of Support (in respect of a lottery heritage grant) to St Sidwells Community Centre.

**Proposed by: Paul Farley
Seconded by: Peter Martin**

Carried

Action: NH to prepare and send letter.

vi. Funding for the Academy

LO asked that the TB consider whether it might wish to sponsor or fund some element of the academy for future consideration of the TB.

vii. Stadium Implementation

PH explained that he had taken responsibility at CB level for delivery of the Stadium from build to operation.

Exeter City AFC Supporters Society - Trust Board Meeting 2nd September 2015

He asked to receive ideas as to Trust requirements generally for the new Stand /Ground; an example of which would be naming rights etc. Whilst decisions can wait until post AGM he didn't think the receipt of ideas could really wait that long.

viii. Peter Holding

It was acknowledged by the TB that this would likely be Peter's last meeting as a Trustee as he would have completed his 6 year term at the forthcoming AGM. The TB were expressed their gratitude for his efforts and skills he delivered over the 6 years and especially his determination and integrity, often standing alone on issues that, over time, had been proven to be correct!

Date of Next Meeting: to be decided by e-vote in due course.