



Exeter City Supporters Society – Trust Board Meeting

Trust Board Meeting Minutes Part A

Meeting held at St James' Park
12th June 2017

Trustees present:

Martin Weiler (Chair), Elaine Davis, Sean Devine, Paul Farley, Clive Harrison, Nick Hawker
Peter Holding, Pete Martin, Paul West & Matt Phillips (via audio link).

Apologies: Neil le Milliere, Laurence Overend

Officers present: Steve Chudley, Alice Cooke, Graham Deasy, Jenny Hogg.

Also in attendance – Clive Matthews

Item No	Item
12/06/A1	<p>Minutes from last Meeting - Monday 15th May 2017</p> <p>The Minutes of the last TB held on Monday 15th May 2017 were approved and signed as a correct & accurate record of the meeting</p>
12/06/A2	<p>Matters arising from the Minutes</p> <p>No matters arising were tabled, as any issues would be considered under the relevant agenda item.</p>
12/06/A3	<p>Priority ticket policy</p> <p>Justin Quick (General Manager ECFC) was invited to address the TB.</p> <p>JQ acknowledged the concerns raised by the TB and in principle agreed with the proposed solutions. He would be holding an urgent meeting with Alan Hay (Head of Ticketing & Retail) to:</p> <ul style="list-style-type: none">(a) resolve a number of communications issues which occurred with the play-off ticket sales(b) identify the different groups and determine their level of priority(c) determine the logistics on how the Priority system will work in practice ensuring compliance with the Customer Charter(d) how best to work in tandem with Season Ticket holders to encourage them to become members of the Trust <p>JQ will report back on this matter to the Joint Board meeting on 10th July</p>
12/06/A4	<p>Trust contributions to Club</p> <p>The TB discussed whether their main objective is to raise revenue for the Club and if this is the case, what and how additional income can be generated in order to increase the level of donations.</p> <p>It was agreed that it was a desirable aim for the Club to achieve the financial capability to run its' affairs and prosper, without a contribution from the Trust. The FGG would examine this matter & report back to the TB with recommendations</p> <p>The TB agreed that whilst they were financially able, the current level of donation to the Club, £100,000 per annum would continue.</p> <p>The TB agreed to explore initiatives in which they may be able to assist the Club financially, by:</p> <ul style="list-style-type: none">b) assessing project bids for cash assistance from the Club (which would have to be supported by a financial/business plan)c) spending directly on schemes which would be of direct benefit to the Club.



12/06/A5	<p>Review of Election Policy</p> <p>The TB considered a motion to accept the recommendations from the Review of Election Policy Group which identified the key issues to be :</p> <ul style="list-style-type: none"> • Imperative that database is kept updated • Candidate manifestos should include photograph of candidate • £100 limit is set for candidate expenses • Form an 'Election Management Group', ideally with an independent Chair • Social Media should be embraced in respect of communications & electioneering • To explore 'on-line' voting including a survey of members • Retain the first-past-the-post system –no support for STV (single transferable vote) • No recommendation for proportional representation system • Election Managerial Group to consider sanctions for non-compliance <p>The motion was proposed by: Nick Hawker and Seconded by Peter Martin. The TB voted unanimously to accept the recommendations.</p> <p>The TB instructed the Secretary to form an Election Management Group to oversee the Election of Trustees process.</p> <p>A review into the effectiveness of the Trust database will be undertaken by the OWG</p>
12/06/A6	<p>2017/18 match-days including Trust Stall and Boardroom</p> <p>The TB were asked to volunteer for match-day duties for the 2017/18 season. ED was keen to draw up a rota to cover manning of the Trust Stall, the Board Room and Heritage Lounge. PH & CH were unable to be considered for the roster as they have other match-day commitments.</p>
12/06/A7	<p>Delegates and attendance at Supporters Direct AGM and Summit</p> <p>The SD Summit week-end clashed with the Volunteers week-end at St James Park. The Secretary was asked to attend the SD Summit on behalf of the Board.</p>
12/06/A8	<p>Reports from Working Groups including Action Plans</p> <ul style="list-style-type: none"> i Finance & Governance The FGG meeting was taking place on 13th June. Papers relating to the previous meeting had been circulated with the Agendas ii Ownership The Ownership Group meeting was scheduled to take place at the end of June iii Community The Community Group meeting was scheduled to take place at the end of June iv Communication and Engagement A review of the Trust website was taking place with a further meeting scheduled for 28th June <p>The TB instructed the Secretary to draw together a comprehensive document</p>



	containing each Group's strategy & action plan.
12/06/A9	<p>Chairman's report</p> <p>MW encouraged as many Trustees as possible to attend the pre-season match, Bath City v ECFC on Friday 14 July 2017, when the teams would contest the Brian Lomax SD Cup.</p> <p>MW reported back on his attendance at the EFL AGM.</p> <p>MW reported that Exeter City was held in high esteem by other EFL clubs for the manner in which it operates – so much so that he was told by other delegates that “Exeter City is everyone's favourite second club”</p>
12/06/A10	<p>Part B Summary</p> <p><u>St James Park</u> StJP is now officially a construction site and anyone wishing to enter needed to report to the General Manager's office before accessing the Ground and spectator areas.</p> <p><u>Database management</u> Justin Quick to meet with Nick Hawker to discuss database information, reconciliation & analysis.</p> <p><u>VIP tickets for the Play-Off final at Wembley</u> The TB reported that although the tight time constraints surrounding the Play-Off Final were a factor, in future they would expect to:</p> <ul style="list-style-type: none"> ▪ Be involved directly with the Club from the start of the ticketing process ▪ Receive a specific allocation of tickets for distribution to appropriate volunteers & Trust benefactors <p>Updated note <u>Business Plan</u> The CB planned for 19/6 has been postponed to 6th July when they will receive the business plan which it is anticipated will be and circulated to TB immediately thereafter.</p>
12/06/A11	<p>Any Other Business</p> <p><u>ED</u> June 28th - Trustees were invited to attend a gathering to celebrate the start of our long-anticipated stadium redevelopment with an informal supper.</p> <p><u>ED</u> There would be daily updates in respect of the re-development posted on the Club website</p> <p><u>CH</u> A new package for Junior Grecians membership was in place.</p> <p><u>PH</u> Significant number of negative feedback comments had been received in respect of the 'First Come – First Served' Viewing Days to obtain a seat from the Old Grandstand.</p> <p><u>PF</u> Trustees were encouraged to visit the Archive website and where possible contribute any photographs & information.</p> <p><u>MP</u> wished to thank fans, and the Red Legion in particular, for the moving 'Stand-Together' display of unity with Manchester experienced at the play-off final. The TB unanimously supported this vote of thanks.</p> <p>There being no other business the meeting closed at 8.50 p.m.</p>
12/06/A12	<p>Date of Next Meeting</p> <p>A Joint-Board meeting is to be held on Monday 10 July 2017 at 7.30pm in the Board Room at St James Park. This will be followed by the TB meeting.</p>